

## Oasis Academy Aspinal Admission Arrangements for 2023-2024

### Introductory statement

Oasis Academy Aspinal is an academy where all young people are given the opportunity they deserve to make excellent progress and fulfil their full potential. Oasis academy Aspinal is a fully inclusive primary academy, accepting children of all abilities, of any faith or none.

### Admission number(s)

The school has an admission number of 30 for entry in years Reception

The school will accordingly admit this number of students if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

### Application process

Arrangements for applications for places in Reception at the Academy will be made in accordance with Manchester's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by Manchester.

Please access the application form by visiting Manchester's website, <https://www.manchester.gov.uk/admissions>

### Oversubscription criteria and Tie Break

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan or a Statement of Special Educational Needs naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

#### Category 1

Looked after children.

Looked after children and all previously looked after children and immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order. This includes those children who appear to Oasis Community Learning to have been in state care outside of England and ceased to be in state care as a result of being adopted. Previously looked after children are children who were looked after but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

#### Category 2

Children with exceptional medical/social needs.

- A panel of local authority officers will consider Category 2 applications on behalf of the Director of Education.

- If a parent/carer has chosen a particular school because the child has exceptional social or medical circumstances or the parent is disabled, This should be indicated with the reasons for choosing the school. Parents/carers must also provide a letter from a doctor or social worker as supporting evidence. The local authority will then send a Category 2 application form allowing the parent to state in full the exceptional social/medical reasons why the child should attend this school.
- If supporting evidence is not supplied with a Category 2 application, the application will not be considered.

### Category 3

Children who have an older brother or sister attending the preferred school when they take up their place and living at the same address. This includes adopted siblings, stepsiblings and foster children.\*  
\*In the event that a Category 3 application will cause a school to exceed its PAN, admissions will be prioritised according to the distance between the child's permanent address and the school, measured in a straight line. Those children living nearest to the school will be admitted until all the places have been taken up.

### Category 4

All other children will be prioritised according to the distance between their permanent home address and the school.  
Those children living nearest to the school will be admitted until all the places have been taken up.

### How we calculate distance for Categories 3 and 4

We use a computerised measuring system to measure distance in a straight line from the child's permanent home address to the centre point of the school, as defined by the Local Land and Property Gazetteer. Those living closer to the school will receive higher priority.

### Late applications

All applications received by Manchester City Council after the deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

### Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested, and the year group in which they wish their child to be allocated a place. When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Principal and any supporting evidence provided by the parent.

In the first instance, please contact [admin@oasisaspinal.org](mailto:admin@oasisaspinal.org)

## Waiting lists

The waiting list for Oasis Academy Aspinal is held and maintained by Manchester City Council.

For more information on the waiting list, please visit Manchester's website <https://www.manchester.gov.uk/admissions>

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code.

Appellants should contact Manchester City Council for information on how to appeal. Information on the timetable for the appeals process is on <https://www.manchester.gov.uk/admissions>

## Applicants living outside the Local Authority

Parents living outside the Local Authority, where the academy is located, should use the Common Application Form provided by their home Local Authority.

## Notes/Definitions

### Looked After Children:

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

In relation to school admissions legislation a 'looked after child' is a child in public care at the time of application to a school. Applicants can provide evidence demonstrating their child was previously in care to an institution acting as a Local Authority, or an organisation that supports the best interests of the community/child. In the case of previously looked after children, admission authorities may request a copy of the adoption order, child arrangements order or special guardianship order and a letter from the local authority that last looked after the child, confirming that they were looked after immediately prior to that order being made, or such evidence that demonstrates a child was in state care outside of England prior to being adopted.

### Home address:

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Sibling:

A sibling is defined as a brother or sister attending the applied for school when the applicant will take up the place and living at the same address. This includes adopted siblings, stepsiblings and foster children;

Siblings who are in a nursery class of the primary school will not give the applicant a sibling priority.

Medical and Social Need:

If a parent has chosen a particular school because the child has exceptional social or medical circumstances or the parent is disabled, this should be indicated with the reasons for choosing the school. Parents must also provide a letter from a doctor or social worker as supporting evidence. The LA will then send a category 2 application form allowing the parent to state in full the exceptional social/medical reasons why the child should attend this school.

If supporting evidence is not supplied with a category 2 application the application will be refused.