

Oasis Academy Aspinal

September 2020 Details of Arrangements

1) Attendance

The Government's guidance is clear that pupils are expected to attend school from September following the DfE statutory guidance.

This means that parents have a duty to ensure that their child regularly attends school, and that schools have a responsibility to record attendance and follow up absence.

- 1) If your child is absent from school and it is NOT COVID related please ring before 9am and leave a message on the answer machine.
- 2) **If your child is absent from school and you suspect it is COVID you MUST ring school as soon as possible and speak to Miss Sweeting or Mr Foster.**

2) Social Distancing

In addition to the information in my letter, there will be 2m distance tapes in place around the Academy so that pupils can be reminded of the need for distancing wherever possible. There will also be notices reminding students about the need for good respiratory hygiene (catch it/bin it /kill it) and we will ensure ventilation wherever possible.

3) Amended start and end times dependent on year group

Each year group bubble will have a different start and finish time. It is important pupils are dropped off at their allotted time so as not to make contact with pupils outside of their bubble. Children must line up in their classes designated spot (signs will be on the school fence).

	Start time	End of day
Nursery and Reception	8.45am (Field gate)	3pm (Field gate)
Year 1	9.00am (Field gate)	3.10pm (Field gate)
Year 2	9.15am (Field gate)	3.15pm (Field gate)
Year 3	9.00am (KS2 gate)	3pm (KS2 gate)
Year 4	9.15am (KS2 gate)	3.10pm (KS2 gate)
Year 5	8.45am (KS2 gate)	3.15pm (KS2 gate)
Year 6	8.30am (KS2 gate)	3.20pm (Main entrance)

4) Hygiene and cleaning

We will ensure that everyone understands that good hygiene is everyone's responsibility and that everyone is responsible for everyone else's health.

We will maintain intensified cleaning routines with a focus on regularly wiping down door handles and hard surfaces. As per normal, the Academy will be cleaned every day and there will be disinfectant sprays and paper for cleaning purposes in each classroom.

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5) Risk assessments

The risk assessment described overleaf has been developed thorough risk assessment following guidance from the Government and detailed guidelines from the Oasis Community Learning.

The risk assessment will be signed off by the Oasis national leadership team along with myself as Principal and will remain under constant review as we monitor our progress and as the country's situation changes.

6.) Getting to and from school

The Government continues to advise that pupils should try to avoid public transport especially at peak times and, where possible, travel to and from the Academy by walking or cycling. We have staggered arrival times with this in mind – see point 3.

7) Coming into school - mask procedures

Public Health England does not recommend the use of face coverings in schools.

When pupils arrive at school they will be required to wash their hands immediately. They will then be required to dispose of any temporary face coverings they may have been wearing in a covered bin, or hand them to their parents at the school gate. For Year 6 children who may be travelling alone they will place their reusable face coverings in a plastic bag which they can pick up later when leaving to go home, and then wash their hands again before heading to their classroom.

Pupils who wear face masks on the way to school must remove them on arrival by using the straps rather than the front of their mask.

We continue to have a stock of PPE within the Academy, including face-masks, disposable gloves, disposable aprons, hand sanitisers and soap, if required.

In light of Government advice, we will no longer be undertaking thermometer testing upon arrival.

8) Water bottles and other equipment

Pupils are required to bring in their own water bottle for their individual use. These must be labelled and can be re-filled during the day.

Pupils should not bring in any unnecessary equipment into school. We will be giving pupils their own pens and pencils to use while they are at school and these will be dedicated for their personal use.

9) No access/no visitors

To help us reduce the risk of infection, we will not be able to receive visitors or parents until further notice. During the day, we ask that parents communicate with us only via the telephone (0161 223 0053) or by emailing admin@oasisaspinal.org

10) Food and packed lunches

Each bubble will have a time allocated to access the dining area and hot food provision. Only two bubbles will be in the canteen at any one time at opposite ends to main social distancing, both bubbles will enter and leave by separate doors. The food will be brought to the children so they do not have to queue.

Pupils may bring in packed lunches, but they must remain within their bags throughout the day, and any rubbish should be taken home each day. They MUST not be put on the trolleys that have been used previously.

11) Breaks and playtime

Year 5 and 6 will have different playtimes to the rest of the school. Each class will have their allocated area for playtime and lunchtime play so they do not mix with other bubbles.

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12) Uniform

All pupils will return to full uniform.

13) Behaviour

We will be making some minor amendments to our behaviour policy to reflect our new arrangements. This is published on the Academy website's policies page.

14) Breakfast and After School Club

As per the government guidance we can run breakfast and after school club with changes. **We are having to cap the numbers for both clubs at 15 children** so we can maintain social distancing between the pupils. This is because different bubbles will be in the canteen compared to the normal school day. We are also having to finish after school club at the **slightly earlier time of 5.30pm** to allow for a deep clean to take place each night before school opens again the next day.

Breakfast and After School Club re-opens on Monday 7th September. Important information was emailed to all parents on Tuesday 14th July please read this for further information.

15) Suspected symptoms, a confirmed case, and multiple confirmed cases

We will be following the government's direct guidance on what to do if there a student or staff member has suspected coronavirus symptoms or is confirmed to have the virus. We have provided this guidance in section 3 below.

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Government guidance and frequently asked questions

You may have many questions about the Government's approach to reopening schools for everyone. I have copied and summarised some of the [Government's latest advice](#) for parents which I hope will address some your questions. You can read the Government's full advice by searching '*DfE parents guidance.*'

Is it safe to return?

The prevalence of coronavirus has decreased since schools restricted their opening to most pupils, the NHS Test and Trace system is up and running and we understand more about the measures that need to be in place to create safer environments in schools.

The scientific evidence shows that coronavirus (COVID-19) presents a much lower risk to children than adults of becoming severely ill, and there is no evidence that children transmit the disease any more than adults. There will still be risks while coronavirus (COVID-19) remains in the community, and that is why schools will be asked to put in place a range of protective measures.

More on Public Transport

As I explained overleaf, where possible, children and young people are encouraged to avoid public transport, particularly at peak times, and to walk or cycle to school or college. Where your child relies on public transport to get to school or college, and cannot walk or cycle, the [safer travel guidance for passengers](#) will apply.

Curriculum

The Government has set out expectations on what schools are expected to teach when pupils return in September. Schools will continue to provide an ambitious and broad curriculum in all subjects. There may need to be changes to some subjects - such as PE and other practical subjects - to ensure they can be delivered safely.

Assessment and exams

The Government recognises that young people will have missed a critical period of their learning due to lockdown in the 2019 to 2020 academic year. The government is planning on the basis that statutory primary assessments (for those going into year 6 in September) will take place in summer 2021.

Extra-curricular activities

The Government advises that

- schools will be permitted to run breakfast and after-school activities. They must be delivered in line with the guidance on protective measures, so things may need to run things differently.
- schools can resume educational day trips, in line with the latest public health guidance and wider guidance for schools on the actions they can take to reduce risks.

Suspected symptoms of coronavirus amongst the school community

The Academy will fully engage with the NHS Test and Trace process and contact our local Public Health England health protection team. Parents/carers need to be ready to:

- book a test if you or your child are displaying symptoms. Pupils must not come into the school if they have symptoms, and must be sent home to self-isolate if they develop them in school. All children can be tested, including children under 5
- provide details of anyone you have been in close contact with if you or your child test positive for coronavirus or if asked by NHS Test and Trace
- self-isolate if you have been in close contact with someone who develops coronavirus symptoms or someone who tests positive for coronavirus

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Anyone who displays symptoms of coronavirus should get a test. Tests can be booked online through the NHS testing and tracing website. Parents must inform us immediately of the results:

- if you or your child tests negative, and if you or your child feel well and no longer have symptoms similar to coronavirus (COVID-19), you can stop self-isolating.
- if you or your child tests positive, you should follow the 'stay at home: guidance for households with possible or confirmed coronavirus infection' and must continue to self-isolate for at least 7 days from the onset of their symptoms and your child may only return to school if they do not have symptoms other than a cough.

Confirmed case of coronavirus amongst the school community

The Academy will take swift action if we become aware that someone who has attended has tested positive for coronavirus. We will contact the local health protection team that will carry out a rapid risk assessment to confirm who has been in close contact with the person during the period that they were infectious, and ensure they are asked to self-isolate. Based on the advice from the health protection team, we would then send home those pupils who have been in close contact with the person who has tested positive, advising them to self-isolate for 14 days since they were last in close contact with that person when they were infectious. Close contact means:

- direct close contacts - face to face contact with an infected individual for any length of time, within 1 metre, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin)
- proximity contacts - extended close contact (within 1 to 2 metres for more than 15 minutes) with an infected individual

The health protection team will provide definitive advice on who must be sent home, and we will keep a record of pupils and staff in each bubble to help in this instance.

Household members of those contacts who are sent home do not need to self-isolate themselves unless your child who is self-isolating subsequently develops symptoms. If someone in a bubble that has been asked to self-isolate develops symptoms themselves within their 14-day isolation period they should follow 'stay at home: guidance for households with possible or confirmed coronavirus infection'. They should get a test, and:

- if the test delivers a negative result, they must remain in isolation for the remainder of the 14-day isolation period.
- if the test result is positive, they should inform us immediately, and must isolate for at least 7 days from the onset of their symptoms. Their household should self-isolate for at least 14 days from when the symptomatic person first symptoms had, following 'stay at home: guidance for households with possible or confirmed coronavirus infection'

If we have more than one confirmed case

If the Academy was to experience an outbreak (2 or more confirmed cases of coronavirus among pupils or staff within 14 days, or if there is an increase in pupil or staff absence rates due to suspected cases of coronavirus), we will contact our local health protection team. This team will advise any additional action, though the closure of the whole school will generally not be necessary.

Where an outbreak in a school is confirmed, a mobile testing unit may be dispatched to test others who may have been in contact with the person who has tested positive. Testing will focus on the person's class, then their year group, then the whole school, if necessary. If our local area sees a spike in infection rates that is resulting in localised community spread, we may be advised to implement further measures.